

DEADLINE:
August 28, 2009

RENAL WEEK 2009
SUITE RESERVATION FORM
OCTOBER 27 – NOVEMBER 1, 2009
SAN DIEGO, CA

DEADLINE:
August 28, 2009

The ASN currently has suites held for our use at the San Diego Marriott Hotel & Marina as well as the Manchester Grand Hyatt. **However, completion of this form is required for any suite reservation at any participating ASN hotel.** You may choose to request a suite from the descriptions of our available suites on the back of this form. If you are interested in obtaining a suite at another hotel, please indicate the name of the hotel and the ASN Housing Bureau will work with you on securing a suite reservation.

Contact Name: _____

Organization: _____

Address: _____

City _____ State/Province _____ ZIP/Postal Code _____ Country _____

Phone: () _____ Fax: () _____

Email: _____ Date Submitted: _____

Hotel Requested: _____

Arrival Date: _____ Time: _____ Departure Date: _____ Time: _____

Type of Suite (see below) _____ Total Number of Bedrooms: _____

PLEASE NOTE: Some suites automatically include a bedroom while others do not. Please indicate how many bedrooms you need, and the ASN Housing Bureau will calculate whether or not your needs require the use of additional connecting bedrooms. You will be responsible for the deposit requirements on any connecting bedrooms reserved, and your confirmation will indicate the total expected charges of your suite reservation.

Person in whose name the suite should be reserved: _____

(Please DO NOT use company name here. One person should be responsible for checking into suite)

Purpose/Description of the Suite: (i.e. sleeping only, hosting event, meetings, etc...)

If the suite is to be used for a function, please complete the following:

Day/Date of Meeting/Function: _____ From: _____ am pm To: _____ am pm

DEPOSIT REQUIREMENT: A credit card deposit equivalent to **one nights' rate** is required for each suite. The deposit is fully refundable, less a processing fee, for cancellations received before **4:30 pm, Friday, October 2, 2009**. Processing fees are \$40-72 depending on the type of suite. After October 2, 2009, cancellations are subject to the hotel cancellation policy; dates will vary, please contact the hotel directly for this date.

TYPE OF CARD American Express MasterCard Visa Discover

Card Number: _____ Expiration Date: _____

Cardholder Name: _____ Signature: _____

All invitations for ancillary meetings/events must be submitted with this form for ASN approval. The ASN reserves the right to cancel an ancillary function should the information on the submitted invitation change from what was originally approved by the ASN. Ancillary/Hospitality Suite events may not take place during official ASN program hours. Please see the Ancillary Guidelines document for specific details. The ASN name, logo, Renal Week meeting name, or Renal Week meeting logo may not be used on any material without prior written permission from the ASN.

FAX OR EMAIL TO: Alex Zapple, ASN Housing Coordinator
Fax: 202/367-2146
Email: azapple@smithbucklin.com

DEADLINE:
August 28, 2009

RENAL WEEK 2009
SUITE RESERVATION FORM
OCTOBER 27 – NOVEMBER 1, 2009
SAN DIEGO, CA

DEADLINE:
August 28, 2009

SUITE DESCRIPTIONS

(Rates listed do not include tax and may be inclusive of a \$4 shuttle rebate.)

San Diego Marriott Hotel & Marina

Hospitality Suite

Suite includes parlor and one king or double/double bedded guestroom: \$840 per suite per night

Hospitality Suites may have up to one additional adjacent bedroom reserved for an additional \$305 per night. (The adjacent bedroom does not physically connect to the Hospitality Suite.)

Parlor Features:

- approximately 504 square feet
- conference table for 5 people
- separate bath in parlor area
- comfortable lounge/sitting area
- murphy bed in parlor

Deluxe Suite

Suite includes parlor and one queen-bedded guestroom: \$766 per suite per night

Deluxe Suites may have up to one additional connecting king bedroom reserved for an additional \$305 per night.

Parlor Features:

- approximately 448 square feet
- conference table for 4 people
- reception capacity: approximately 30 people
- separate bath in parlor area
- sleeper sofa in living area
- refrigerator & built in wet bar
- balcony
- private entrance into parlor

Executive Suite

Suite includes parlor and one queen-bedded guestroom: \$560 per suite per night

Executive Suites may have up to one additional connecting king bedroom reserved for an additional \$305 per night.

Parlor Features:

- approximately 234 square feet
- reception capacity: approximately 15 people
- bath is in bedroom, not parlor
- work desk with internet capabilities
- comfortable lounge/seating area
- sleeper sofa in living area
- balcony

Manchester Grand Hyatt San Diego

Conference Suite

Parlor Only: \$300 per suite per night

One-Bedroom Conference Suite: \$600 per suite per night

Two-Bedroom Conference Suite: \$890 per suite per night

Parlor Features:

- approximately 780 square feet
- small kitchen with sink and full refrigerator
- murphy bed in parlor
- sitting table accommodates 6-8 people
- comfortable lounge/sitting area
- separate guest room facilities
- wet bar

Executive Suite

Parlor Only: \$200 per suite per night

One-Bedroom Executive Suite: \$480 per suite per night

Two-Bedroom Conference Suite: \$770 per suite per night

Parlor Features:

- approximately 340 square feet
- separate guest room facilities
- wet bar
- comfortable lounge/sitting area
- murphy bed in parlor
- sitting table with 2 chairs