

Instructions to applicants for the American Society of Nephrology Career Development Grants

Application Deadline: Friday, January 29, 2010

Carl W. Gottschalk Research Scholar Grant, Norman Siegel Research Scholar Grant, The Halpin Foundation- ASN Research Grant, and the John Merrill Grant in Transplantation

Please note: Only current ASN members are eligible to apply for an ASN Career Development Grant.

Applicants applying for the Carl W. Gottschalk Research Scholar Grant, Norman Siegel Research Scholar Grant, The Halpin Foundation- ASN Research Grant, and the John Merrill Grant in Transplantation will be automatically considered for any of the four awards. There is no need to complete separate applications.

Purpose

To provide funding for young faculty to foster evolution to an independent research career by providing transition funding toward successful application for an RO1 grant. Applicants must be within 7 years of initial faculty appointment and may be in the last two years of a mentored award. Applicants must be able to show evidence of progress toward capability to oversee an independent research project or its equivalent.

Although not a restricted award, preference for the Norman Siegel Research Scholar Grant will be given to a pediatric investigator.

The purpose of the Halpin Foundation-ASN Research Grant is to support research on topics in immunology and genetics directly relevant to human membranous nephropathy. The research proposal must include an explanation of how the proposed research is relevant to human membranous nephropathy.

The John Merrill Transplant Scholar Grant is designed to foster the independent careers of young investigators in biomedical research related to transplantation. Applicants must be within 7 years of initial faculty appointment.

Recipients of the Norman Siegel Research Scholar Grant, The Halpin Foundation- ASN Research Grant, and the John Merrill Grant in Transplantation will be identified from the general pool of career development grant applications.

Eligibility

Applicants must be a resident of North America, a current member of the ASN, and hold an MD or PhD or equivalent degree. At the time of submission the applicant's membership must be current and their dues paid. Appointment to full-time faculty must be confirmed in writing by the Department Chair, indicating the date of first full-time faculty appointment, and providing assurance that the department will provide needed resources for conducting independent research (laboratory and office space, salary support, and protected research time of at least 75%). It must be assured that the proposed project is independent of previous mentors. Additionally, applicants will be considered ineligible should they submit more than one type of ASN grant application during any particular grants cycle. ASN career development grants are not renewable and previous recipients are not eligible for a second grant.

Grant Amount

The award will provide \$100,000 annually for two years, beginning July 1, and will cover salaries/supplies related to the candidate's research proposal. A maximum of 10% (\$10,000) may be used to cover indirect costs at the candidate's sponsoring institution.

Previous or Current Funding Allowed

Applicants are allowed to have currently, or have had previously, extramural (NIH or Foundation) mentored career development grant funding (e.g., NIH K08). However, total grant funding including the ASN career development grant cannot exceed \$250,000 in annual direct costs, **irrespective of scientific overlap**. The amount of the ASN grant will be reduced as appropriate if total funding exceeds this amount at any time during the funding period of the grant.

Use of Grant Funds

Salary/Fringe: Up to \$70,000 per year can be used for the PI's salary/fringe.

Supplies: Any or all of the funds can be used for research supplies or support salary of research assistant.

Equipment: Funds cannot be used to purchase equipment that costs more than \$5,000, unless such purchase is clearly justified in the research plan and approved by the ASN.

Restrictions: Restrictions: Up to \$2,000 a year may be used on travel to attend relevant scientific meetings. Funds may not be used for clinical or administrative time.

Terms

A progress report and a financial report are required for non-competitive renewal of the grant for the second year. A final report is also required at the end of the funding period. The award is for continuous support, and interruptions in the period of support will require prior written approval from the ASN. Progress reports should include the following: Summary of progress during tenure of the ASN award, publications during the tenure of the award, an updated listing of current and pending grant support from all sources, and plans for continuing the research project in the next year.

Research Scholars are required to devote at least 75% of their time to research. Awardees shall be known as Carl W. Gottschalk Research Scholars of the American Society of Nephrology, Norman Siegel Research Scholars of the American Society of Nephrology, Halpin Foundation-ASN Research Scholars of the American Society of Nephrology, or John Merrill Grant Scholars of the American Society of Nephrology and shall acknowledge ASN's support in publications resulting from their proposed work.

A maximum of \$70,000 per year may be applied to the investigator's salary, including fringe benefits.

Career Development Grants may be transferred from one institution to another only with the prior approval of the ASN. ASN must receive written assurance from the Department Head/Division Director of the new institution that the investigator at the time of or before the invitation will be permitted to devote at least 75% of his or her time to research, have a full-time faculty appointment, and that appropriate research facilities will be available.

Application

Only online applications will be accepted. All parts of the application must be completed by Friday, January 29, 4:00 EST. Late applications will not be accepted for review.

Please note: Applicants may go back and edit their submitted application up until the deadline (Friday, January 29, 2010, 4:00 EST).

Applicants should allow enough time for all parts of the application to be completed. **Letters of reference must be uploaded by the original author (not the applicant).**

The required signature form must be emailed to grants@asn-online.org by Friday, January 29, 4:00 EST. **Signatures will need to be collected from the applicant's Department Chair and the Institution's Fiscal Officer.**

Please note the following in regards to the application:

- The research proposal text should be in size 12 font.
- The research proposal has a 10-page length limit including figures.
- You do not need to include a proposed budget with your application.

Evaluation Criteria

The Review Committee will consider the potential of the applicant and the proposed project for eventual funding by a NIH R01 grant or its equivalent. Assessment will include the qualifications of the applicant with respect to prior training, productivity, and independence, as well as the scientific merit of the proposed project. The institutional commitment to the development of the applicant as an independent investigator will also be assessed.

Contact

For more information about ASN Career Development Grants, please contact Holly Osborne at (202) 570-0590 or hosborne@asn-online.org.

Application Components

To access the grant application page, you must log into the ASN website (www.asn-online.org) with your email address and password. If this is the first time you have accessed the ASN website, you will log in with your email address and your ASN ID. If you have problems logging into the website, you may call (202) 659-0599 or email@asn-online.org to retrieve your login information.

Please note: Only ASN members have the ability to apply for an ASN Career Development Grant.

Step 1: Preliminary Questions

Complete the four questions to determine your eligibility in applying for an ASN Career Development Grant.

Step 2: General Information

The following information will be needed to complete step 2 of the application process.

Contact Information

- Project Title
- Position title at time of grant activation
- Institution
- Department
- Address
- City, State, Zip Code
- Phone Number
- Country of Citizenship
- Visa Status (if applicable)

Biographical and Support Information

- Education
 - **Format:** Institution, degree, year conferred, and field of study, in chronological order
- Professional Experience
 - **Format:** Employment history, honors and other relevant experience in chronological order
- Publications
 - **Format:** List published and accepted papers in chronological order

Other Support

Support should be listed irrespective of scientific overlap.

- Current Grant Support

- **Format:** List the sources and direct costs of all **current grant support** that will be available to at the time the award is activated. For each grant, include: source, title, grant number, P.I., dates of award, annual direct costs, and possible scientific overlap with the proposed ASN project. ASN does not consider scientific overlap.
- Pending Grant Support
 - **Format:** List the sources and direct costs of all **pending grant support** that will be available at the time the award is activated. For each grant, include: source, title, grant number, P.I., dates of award, annual direct costs, and possible scientific overlap with the proposed ASN project. ASN does not consider scientific overlap.

Institution Information

- Department where work will be performed
- Name of Department Head:
- Department Fax Number:
- Department Email:
- Address of Institution, if different from current address

Other Personnel

- List other professional personnel associated with the project.
- **Format:** List name, degree and position of each professional associated with the project, and the capacity in which they will be participating.

Research Proposal

The research proposal will need to be uploaded to the application. Acceptable file types are MS Word 2007/2003 (doc, docx), Adobe Acrobat (pdf), Rich Text Format (rtf) and Text (txt). Preferred format would be an Acrobat pdf file. The file size is limited to 6 MB.

Please note the following information regarding the proposal:

- The research proposal text should be in size 12 font.
- The research proposal has a 10-page length limit including figures.
- You do not need to include a proposed budget with your application.

Step 3: Faculty Verification Letter

Upload a signed letter from the Department Chair, verifying appointment to full-time faculty, indicating the date of first full-time faculty appointment, and providing assurance that the department will provide needed resources for conducting independent research (laboratory and office space, salary support, and protected research time of at least 75%); Letter must also verify that the proposed project is independent of previous mentors. Acceptable file types are MS Word 2007/2003 (doc, docx), Adobe Acrobat (pdf), Rich Text Format (rtf) and Text (txt). Preferred format would be an Acrobat pdf file. The file size is limited to 1 MB.

Step 4: Reference Letters

You must provide reference letters for three persons who are familiar with your scientific interests and abilities. Choose people to write letters of recommendation who are in a position to judge the significance of your project, know you and your work, and know your potential to succeed as an independent investigator. Reference letters are to be submitted "blindly", i.e., the reference letters are to be submitted by people other than the applicant and the applicant will not have access to the letters. For this purpose, the ASN has created an email form that will automatically email a link to your references that will allow them to directly upload a reference letter to your application.

Enter the email addresses of your three references, and the invitation link and grant application information will be automatically emailed to them. You may come back to your application and resend the reference letter at any time before the deadline. It is your responsibility to follow up with the letter writers to ensure that the upload was completed. All uploads must be completed by January 29, 2010.

Step 5: Required Signatures Form

In order to complete the Career Development Grant application, the Required Signatures Form **must be completed and returned to the ASN office by January 29, 2010.** Obtain the required signatures, and return the **ASN Required Signatures Form** as a PDF file to ASN by email. This form can be downloaded at any time from the "Edit Application" module. The completed ASN Required Signatures Form should be emailed to grants@asn-online.org.

Editing your submitted application

Visit http://www.asn-online.org/grants_and_funding/apply. Login to the ASN website. Click on the *Edit Application* icon. You have the ability to change all parts of your application.