

Conference Services and Travel Information

ADA Compliance

ASN makes every effort to comply with the Americans with Disabilities Act (ADA). Scooters can be rented from Scootaround by calling 888-441-7575. Rented scooters will be delivered to the FedEx office inside the convention center for pick-up and return. For other assistance, please call the ASN Management office at 215-418-2028.

ASN Management Office

Room 304, Phone 215-418-2028

ASN Service Center

During exposition hours, visit the ASN Service Center in Booth 1327 to access ASN's onsite services:

- General Conference Information and Assistance
- Membership (renew your 2015 ASN membership)
- CME/CNE/CPE Information
- Maintenance of Certification Products (NephSAP, Practice Improvement Modules)
- Publications (JASN, CJASN, and Kidney News)
- Career Center
- Kidney Health Initiative
- ASN Foundation for Kidney Research

During non-exposition hours, visit the ASN Service Center in the Grand Hall of the convention center.

Baggage and Coat Check

A baggage and coat check area is available from Tuesday, November 11, through Sunday, November 16. This service is located in the 100 level lobby of the convention center, and there is a \$3 fee per item per day. Please refer to the onsite signs for specific hours.

Note: All bags are subject to a security search, and no laptop computers are accepted. ASN accepts no liability for items in the check area.

Business Center

Phone 215-925-1218

FedEx Office is the onsite business service center, providing shipping, mailing, faxing, photocopying, and other services (including poster printing). FedEx Office is located on the 200 level between Exhibit Halls B & C of the convention center.

Cell Phone Charging Stations

Cell phone charging stations are placed throughout the convention center. Each station has the capability to simultaneously charge a variety of cell phones including the iPhone, Droid, Blackberry, Motorola, Samsung, and Nokia.

Note: You must remain with your cell phone at all times. ASN accepts no liability for cell phones and other personal items left unattended.

Cell Phone Charging Station support is provided by OPKO Health Renal Division.

Children and Child Care

ASN has obtained the name of a child care provider used by several Philadelphia hotels to provide in-room child care services. ASN makes no endorsement of these providers and accepts no liability should you employ their services. For further information and rates, contact Your Other Hands at 215-790-0990.

Note: Children younger than 12 years of age are not permitted in any ASN meeting or session room, poster session, or the Scientific Exposition at any time.

Cyber Center

This service located in Exhibit Hall C gives attendees full Internet capability. Internet access is time-limited.

Cyber Center support is provided by Shire.

Hotel List

Hotel Name	Main Phone #
Courtyard by Marriott Philadelphia Downtown	215-496-3200
Doubletree Hotel Philadelphia Center City	215-893-1600
Embassy Suites Philadelphia Center City	215-561-1776
Four Points by Sheraton Philadelphia Center City	215-496-2700
Four Seasons Hotel Philadelphia	215-963-1500
Hampton Inn Philadelphia City Center	215-665-9100
Hilton Garden Inn Philadelphia Center City	215-923-0100
Holiday Inn Express Midtown	215-735-9300
Holiday Inn Express Penn's Landing	215-627-7900
Home2 Suites	215-627-1850
Homewood Suites	215-382-1111
Hotel Monaco	215-925-2111
Hotel Palomar Philadelphia	215-563-5006
Hyatt at The Bellevue	215-893-1234
Hyatt Regency Philadelphia at Penn's Landing	215-928-1234

Conference Services and Travel Information (cont.)

Hotel List (cont.)

Hotel Name	Main Phone #
Inn at Penn, a Hilton Hotel	215-222-0200
Le Meridien Philadelphia	215-422-8200
Loews Philadelphia Hotel	215-627-1200
Omni Hotel Independence Park	215-925-0000
Philadelphia Marriott Downtown	215-625-2900
Radisson Blu-Warwick Hotel Philadelphia	215-735-6000
Ritz Carlton Philadelphia	215-523-8000
Sheraton Philadelphia Downtown	215-448-2000
Sheraton Society Hill Hotel	215-238-6000
Sheraton University City	215-387-8000
Sofitel Philadelphia	215-569-8300
Sonesta Hotel Philadelphia	215-561-7500
Westin Philadelphia	215-563-1600
Windsor Suites	215-981-5678
Wyndham Hotel	215-923-8660

Housing Desk

Phone 215-418-2027

ASN welcomes you to Philadelphia and hopes that you enjoy your stay. If you have any concerns regarding your hotel reservation, please feel free to stop by the Housing Desk on the Bridge near Registration in the convention center. This service is open from Tuesday, November 11, through Saturday, November 15.

Lost and Found

Lost and found items should be turned into the convention center's Security Department. If you have lost or found an item, please use one of the many house phones throughout the lobby areas of the convention center to contact guest services by dialing extension 2118. Security personnel will provide further instructions.

Meeting Locations

Kidney Week sessions, exhibits, and posters are held in the Pennsylvania Convention Center. Educational Symposia are held at the Philadelphia Marriott Downtown; specific details on these symposia are included in the *Guide to Educational Symposia*, which is in the meeting bag. Non-ASN-sponsored Ancillary Meetings are held at nearby hotels; specific details on these meetings can be found on pages 44a-48a.

Overcrowding Policy

Overcrowding of meeting rooms can be a serious safety concern. ASN staff will monitor each meeting room to ensure a safe learning environment or social venue. When a room reaches capacity (based on facility limits and activity set-up), ASN staff will shut down access to the room. No other participant/guest will be allowed to enter the room, regardless of the number of participants/guests who exit the room during the activity.

Photography and Audio/Video

Attendees are NOT permitted to take photographs or audio/video recordings at Kidney Week. This includes, but is not limited to, sessions, posters, and exhibits. Individuals in violation may be asked to leave the area.

ASN and its contractors may photograph or audio/videotape events at Kidney Week. By attending Kidney Week, attendees acknowledge these activities and agree to allow their image to be used in ASN's publications, website, and promotional materials.

Power Stations

ASN has created several charging station areas throughout the convention center. Please stop by the foyer areas and inside the exposition halls to take advantage of these charging stations.

Note: You must remain with your computer at all times. ASN accepts no liability for computers and other personal items left unattended.

Power Station support is provided by Shire.

Press Room

Room 303-B

The Press Room, available to journalists reporting on Kidney Week, is located in the convention center.

Press Room Hours

Thursday, November 13 7:30 a.m. – 6:00 p.m.
Friday, November 14 7:30 a.m. – 6:00 p.m.
Saturday, November 15 8:00 a.m. – 5:00 p.m.

Registration and Materials Pick-Up

Phone 215-418-2025

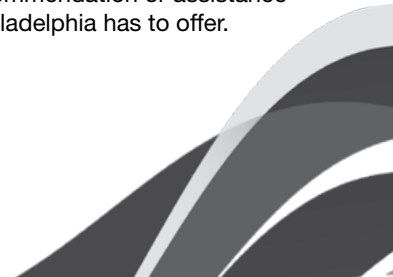
Kidney Week Registration and Materials Pick-Up are located in the Grand Hall of the convention center.

Onsite Registration Hours

Wednesday, November 12 8:00 a.m. – 6:00 p.m.
Thursday, November 13 7:00 a.m. – 6:00 p.m.
Friday, November 14 7:30 a.m. – 5:00 p.m.
Saturday, November 15 7:30 a.m. – 4:30 p.m.

Restaurant Reservations

The City of Philadelphia hosts a restaurant reservation counter on the Bridge and 100 level of the convention center. Whether you need a recommendation or assistance with reservations, stop by and make plans to taste what Philadelphia has to offer.



Conference Services and Travel Information (cont.)

Safety and First Aid

The Professional Convention Management Association (PCMA) has developed the following safety recommendations for conference attendees:

- Do not display large amounts of cash when tipping or paying for taxis.
- Use all locking devices on your door when you are in your hotel room.
- If the streets around the hotel are deserted, take a taxi or shuttle bus.
- Walk with another person whenever possible, particularly at night.
- Remain alert at all times, especially in crowded areas.
- DO NOT WEAR YOUR BADGE or openly carry convention material with you outside the hotel or convention center. Obvious conventioners are prime targets for thieves.

First aid is administered in the First Aid room in Hall B of the convention center. If you are in need of urgent medical attention, please contact any ASN staff member or convention center employee for assistance. Please DO NOT contact 911 emergency services directly. The convention center has many entrances and exits, and center employees and first aid personnel know the best way to communicate with 911 emergency services to provide the quickest response to any medical need.

Shuttle Services

Convention Center Shuttle Service

Phone 619-921-0307

Complimentary shuttle service is available from Tuesday, November 11, through Sunday, November 16 between the convention center and all participating hotels except: Courtyard by Marriott Philadelphia Downtown, Four Points by Sheraton Philadelphia Center City, Hampton Inn Philadelphia City Center, Hilton Garden Inn Philadelphia Center City, Home2 Suites, Le Meridien Philadelphia, Loews Philadelphia, and Philadelphia Marriott Downtown. These hotels are within a comfortable walking distance of the convention center.

Shuttle schedules will be posted in hotel lobbies and at the convention center. Room rates may reflect a shuttle transportation subsidy of up to \$5.

Shuttle Bus support is provided by Keryx Biopharmaceuticals, Inc.

Airport Shuttle Service

Airport Shuttle is available to transport all attendees to the airport from the convention center. Service will leave the convention center every 30 minutes from 3:30 p.m. to 6:30 p.m. on Saturday, November 15 and every 30 minutes from 10:15 a.m. to 1:45 p.m. on Sunday, November 16. The fee is \$10; cash only. To return to the airport, call 619-921-0307. Kidney Week attendees may also stop by the Shuttle Desk outside the Arch Street entrance of the convention center on Saturday, November 15 (10:00 a.m. – 7:00 p.m.) or Sunday, November 16 (7:30 a.m. – 1:00 p.m.). Reservation is required at least 90 minutes prior to bus departure.

Speaker Ready Room

Third Floor Overlook, Phone 215-418-2033

ASN requires all speakers to visit the Speaker Ready Room in the convention center at least 4 hours before their sessions to ensure that we have the latest version of the presentation. ASN audiovisual support is available onsite to address faculty needs.

Early Program Speaker Hours

Tuesday, November 11 7:00 a.m. – 6:00 p.m.
Wednesday, November 12 7:00 a.m. – 6:00 p.m.

Annual Meeting Speaker Hours

Thursday, November 13 7:00 a.m. – 6:00 p.m.
Friday, November 14 7:00 a.m. – 6:00 p.m.
Saturday, November 15 7:00 a.m. – 6:00 p.m.
Sunday, November 16 7:00 a.m. – 11:00 a.m.

Note: Faculty can pick up their badges, meeting materials, and other items (if applicable) at Speaker Registration in the Grand Hall of the convention center.

Speaker Ready Room support is provided by OPKO Health Renal Division.

Wireless Internet — Complimentary

ASN has set up a wireless Internet connection throughout the convention center. To access, please choose “Kidney Week” as the Wi-Fi network; no password is needed. Please open your browser, and then click the connect button. Wi-Fi access is available from Tuesday, November 11, through Sunday, November 16, throughout the meeting rooms, lobby areas, and “hot spots” in the exposition halls of the convention center.

Complimentary Wi-Fi Service is provided by Shire.

ASN Gives Back

Kidney Week’s host city plays an important part
in the meeting experience.

In appreciation, ASN partners with the Pennsylvania Convention Center to donate leftover, usable food items to local shelters.

ASN also works with Developmental Enterprises Corporation, which provides employment to individuals with developmental disabilities.

