

The ASN abstract submission procedure is based upon the tradition of individual investigator and co-investigator (multiple individual co-investigators) when conducting research. Occasionally, abstracts may be submitted by both individual study authors (co-authors) and a study group/team of investigators who participated in the research. Because the ASN abstract submission site can only recognize individuals, ASN has developed the following “workaround” for a study group/team.

ASN Record (required)

1. [Create ASN Account](#):

- a. Check Email Address: *Enter a unique email address (do not duplicate an email already entered or to be entered for an individual study author/co-author)*
- b. CME Type: *Select “Non-Physician”*
- c. Are you a medical student, resident, technician, or administrator? *Select “No”*
- d. First Name: *Enter the word “The”*
- e. Last Name: *Enter the name of the study group or study team*
- f. Organization: *Enter the name of the study group or study team*
- g. Address Lines: *Enter the submitter’s address*
- h. Phone: *Enter the submitter’s phone number*
- i. Email: *Enter the unique email address*
- j. Password: *Create a password and confirm it*
- k. Click “Create ASN Account”

2. Submit Abstract Online: You are now logged into ASN with the study group/team’s account.

- a. If you would like to continue the abstract submission process using the study group/team’s account, then go to the abstract submission site.
- b. If you would like to continue the abstract submission process using another account (e.g., individual study author), please log out, then log in with the other account, then go to the abstract submission site.

Disclosure (required)

1. Complete the [disclosure form](#) for the study group/team.
2. Because the group/team is comprised of many individuals, it is reasonable to conclude that no single group/team member’s individual relationship(s) would result in a conflict-of-interest(s) related to the abstract, therefore the submitter should indicate “No, neither I nor my spouse/partner have anything to disclose.”

Questions?

Technical support questions to Coe-Truman Technologies at C4asupport@coetruman.com.
Programmatic questions to ASN at education@asn-online.org or 202-640-4660.