ePoster Guidelines WEEK



General ePoster Information

- Posters will be presented <u>online only</u> through ASN's ePoster partner, Digital Acumen's APPRISOR.
- Poster presenters are required to upload an ePoster.
- ePosters can be viewed from smartphones, laptops, tablets, or computer monitors. The online viewer allows participants to examine every detail of your poster while protecting content from download or re-use.
- Presenting authors will have access to the secure ePoster submission site in mid-September at https://submit.scientificposters.com/asn.
 - Presenting authors will receive an email with login credentials from APPRISOR via upload@scientificposters.com on <u>September 15</u>. Please add this email to your contacts list to ensure receipt. If you do not see the email in your inbox on September 15, please check your junk or spam folder.
 - This email cannot be sent to multiple recipients. If you are assisting a presenting author with his/her ePoster, s/he must forward the email to you.
 - When you log in, you will have access to templates, FAQs, instructions for recording audio and/or slide advancement, and technical support on the Support page.
- ePosters must be uploaded by October 16.

ePoster Preparation

- ePosters must be uploaded as either PDF or PowerPoint.
- 16:9 is the preferred aspect ratio, but the system will also support 4:3.
- ePosters can be a single page (like a traditional poster you would bring to an in-person meeting) OR a multi-slide presentation (no more than 8 total slides, excluding the first two slides for Title and Disclosures).
- Only one file can be uploaded per ePoster.
- If you choose to prepare a multi-slide presentation, note that some PowerPoint-specific features such as animations, page transitions, hyperlinks, or "embedded" video or audio are not supported. However, you can still upload a PowerPoint or PDF file, and record or add audio narration, slide advancement, and a video, if needed, through the submission site.
- Your ePoster should be self-explanatory so that you are free to supplement the information and discuss particular points if you choose to add audio narration.

ePoster Viewing and Discussion

- ePosters will be available to view on-demand beginning on October 22 at 10:00 a.m. EDT (Eastern). ePosters and their associated abstracts will not be behind a paywall for viewing.
- Kidney Week 2020 participants will be able to contact presenting authors with questions and comments via a discussion board or direct message. Participants must be logged in to post on discussion boards or message authors.
- Access to ePosters will remain available until December 4, 2020.
- After December 4, the Kidney Week 2020 ePoster site will be archived, but content will remain available to Kidney Week 2020 participants.

If you have technical questions regarding your ePoster, please contact Digital Acumen at upload@scientificposters.com. For all other ePoster questions, please contact education@asn-online.org or 202-618-6986.