



Subject: Kidney Week 2025 Exhibitor Service Kit Launch!
Sent: April 28, 2025

On behalf of ASN, thank you for your continued support in the fight against kidney diseases. These newsletters will be sent periodically to the primary contact on file for each organization. Please be sure to forward this to others within your organization who may benefit from this information.

In this newsletter:

1. Exhibitor Service Kit Launch
2. How to login to your Exhibitor Dashboard
3. Reserve an Exhibitor Office

EXHIBITOR SERVICE KIT

ASN has partnered with Freeman as the Official Service Contractor for Kidney Week 2025. The Freeman Online Exhibitor Service Kit is now available. Place orders with ASN's approved vendors including:

- Freight Management and Shipping
- Booth Furniture and Carpet
- Utilities – electrical, plumbing, etc.
- Wi-Fi and Telecom
- Booth Cleaning
- Food and Beverage
- Audio Visual
- Security
- Temporary Staffing
- Florist
- Photography

Access the exhibitor service kit by logging into your [Exhibitor Dashboard](#) and clicking the *Access the Service Kit* button.

Place orders by **Monday, October 6** for best pricing.

EXHIBITOR DASHBOARD

Your Exhibitor Dashboard contains everything you need to know to plan a successful exhibition at Kidney Week 2025. All company primary contacts have received a link to access the dashboard and create an account to log in.

Create an account here: https://kw25.exh.mapyourshow.com/7_0/main/login

How can you use your Exhibitor Dashboard?

- **Complete your company profile as soon as possible.**
Your listing is now public in the [Exhibitor Directory](#) and will default to the information you entered in 2024. Login and update your profile as soon as possible to ensure your organization is accurately represented online.
- Create additional user accounts with the “Users” option in the left-hand navigation panel once you’ve logged in.
- Download a copy of your contract or invoice.
- View the Exhibitor Checklist with all pertinent deadlines.

- Access Housing, Registration, the Exhibitor Service Kit, and meeting space requests.

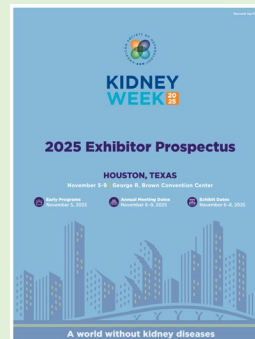
EXHIBITOR OFFICES

ASN will offer 20X20 constructed offices in [Exhibit Hall B](#) of the convention center where exhibitors may conduct internal or external meetings, use as a touch-down or meal space for your booth staff, or use as an office for your planning team. These offices are the only office space offered inside the convention center. For more information, review the [Exhibitor Office Guidelines](#).

If you are interested in securing an office inside the convention center, please contact Ronny Coombs at exhibits@asn-online.org. **Limited availability. First come, first served.**

EXHIBITOR PROSPECTUS

KIDNEY WEEK 2025 Exhibitor Prospectus Version 2 Rev April 2025



[Click here to access the exhibitor prospectus.](#)

Thank you again for your participation at Kidney Week. Please do not hesitate to reach out should you have any questions.

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