

nephSAP questions undergo review by the editorial office and our present Review Panel of practicing nephrologists. Membership on the Review Panel is for four years. Each volunteer is asked to review an article and associated questions from one to two issues of nephSAP per year. The review process is conducted electronically through the ASN website. The time from receipt of the material to submission of your review will be *approximately 2 weeks*. CME and MOC credit cannot be claimed for the issues that you review since you are provided with the examination answers.

1. **Review Schedule:** A **tentative** review schedule will be distributed at the beginning of your term. The review dates for each issue are based on when the authors submit a complete first draft of their article and questions. You will receive an email with the specific review dates at the time of review. *Review cycles are 2 weeks.*
2. **Topics:** One to two articles will be assigned to each review group per year over the four-year period.
3. **Confidentiality:** The active confidentiality agreements will be in effect for the entire term of the panel. **Please do not copy or distribute the questions or the articles.** Upon completion of your review, *you must delete all files* from your computers and shred any hard copies.
4. **Disclosure:** Reviewers are requested to complete and maintain financial disclosure annually, on the ASN website. Such conflicts include any scientific or collaborative interactions with any of the manuscript's authors during the two years prior to submission of the paper, or current or recent employment at the same institution as one of the authors. A financial conflict exists if a reviewer has financial arrangements with commercial companies that produce or sell products featured in studies reported in the manuscript or their competitors. Financial arrangements include any research support, ownership of stock, stock options or patent positions, or membership on advisory groups or speakers' bureaus of such companies. **Acceptance of the invitation to review will be taken by nephSAP as a statement that no such conflicts exist.**
5. **Communication:** All communication is electronic.
6. **Review:** The review process is conducted electronically through the ASN website.

Your task will be to assess the quality, appropriateness, and validity of the questions and to score the overall acceptability of each first draft question (~3-8 per article) for inclusion in the final published version. We are primarily interested in your evaluation of the questions from the standpoint of a practicing nephrologist. Most of the questions test current knowledge, synthesis and judgment in clinical areas, but some will test knowledge in important areas of basic science thought to be relevant to clinical practice.

7. **Deadlines:** You must complete your review on or before the "cut-off" date. You will be notified if there is an extension.
8. **Recognition:** Your name will be printed in the issue of nephSAP for reviewers that complete their review on time.

Your primary contact at ASN is Suzanne Armstrong: [sarmstrong@asn-online.org](mailto:sarmstrong@asn-online.org)

The Kidney Self-Assessment Program (KSAP) is a continuing medical education and Part 2 MOC product that will review the essentials of nephrology for fellows preparing for initial certification, practicing nephrologists preparing for recertification, and practitioners looking to renew and refresh their clinical knowledge, diagnostic, and therapeutic skills.

This enduring material is composed of challenging, clinically-oriented questions based on case vignettes. Each question includes a detailed response that outlines both the approach to the clinical scenario at hand and the best answer. References are provided from either recent well-done reviews from major and easily accessible journals or the classic original reference. Topics are patterned after the ABIM Nephrology Examination Blueprint, and the program will help clinicians assess strengths and weaknesses in the broad domain of nephrology.

Questions are written according to ABIM guidelines, composed of single-best-answer multiple-choice questions, predominantly describing patient scenarios that occur in practice settings. Questions pose tasks such as the following: making a diagnosis; determining a treatment or management plan; ordering diagnostic tests; recognizing clinical features of a disease; determining means of prevention, screening, staging, or follow-up.

1. **Review Schedule:** A **tentative** review schedule will be distributed at the beginning of your term. You will receive an email with the specific review dates for each module (generally a minimum of 3 weeks is allotted for review).
2. **Topics:** Question topics are based on the ABIM Nephrology Blueprint and are randomly selected by the editors for review.
3. **Confidentiality:** The active confidentiality agreements will be in effect for the entire term of the panel. **Please do not copy or distribute the questions.** Upon completion of your review, *you must delete all files* from your computers and shred any hard copies.
4. **Disclosure:** Reviewers are requested to complete and maintain financial disclosure annually, on the ASN website. A financial conflict exists if a reviewer has financial arrangements with commercial companies that produce or sell products featured in the question case studies reported in the module or their competitors. Financial arrangements include any research support, ownership of stock, stock options or patent positions, or membership on advisory groups or speakers' bureaus of such companies. **Acceptance of the invitation to review will be taken by KSAP as a statement that no such conflicts exist.**
5. **Communication:** All communication is electronic.
6. **Review:** The review process is conducted electronically through the ASN website.  
Your task will be to assess the quality, appropriateness, and validity of the questions and to score the overall acceptability of each question (~40) for inclusion in the final published version. We are primarily interested in your evaluation of the questions from the standpoint of a practicing nephrologist.
7. **Deadlines:** You must complete your review on or before the "cut-off" date. You will be notified if there is an extension.
8. **Recognition:** The members of the review panel will be listed on the KSAP overview page for the module that you reviewed.

Your primary contact at ASN is Lisa Netha Xayavong at [lxayavong@asn-online.org](mailto:lxayavong@asn-online.org).