

Call for Applications
Editor-in-Chief
Clinical Journal of the American Society of Nephrology

The American Society of Nephrology (ASN) seeks candidates for the position of editor-in-chief of the Clinical Journal of the American Society of Nephrology (CJASN). CJASN is a monthly, peer-reviewed journal dedicated to advancing the practice of kidney medicine worldwide by reporting novel and rigorous clinical research. Candidates should possess wide knowledge of and broad experience in clinical nephrology as well as a distinguished record of scholarly contributions. Candidates should also possess strong leadership qualities, intellectual vision, organizational abilities and experience relevant to editing a leading medical journal. The term will start **January 1, 2017** and continue for six years. Compensation will be provided.

The editor's primary responsibility is to continue to enhance the journal's quality, reputation and scholarship, and continue CJASN's contribution to ASN continuing its mission of leading the fight against kidney disease. The editor should be prepared to build on current achievements, strengthen the journal's competitive position and develop editorial initiatives that generate content representative of the full spectrum of high-quality work conducted worldwide in clinical nephrology. The Editor should also assure that the journal's activities are carried out in a fiscally responsible manner.

The editor oversees the CJASN manuscript submission and review process and is responsible for the content, quality, and timeliness of each issue of CJASN. The editor must maintain CJASN editorial policies and procedures and establish new policies and procedures as appropriate to reflect relevant changes in science, clinical practice and medical publishing.

The editor recommends to the ASN a team of deputy and associate editors to help administer the peer review process, promote excellence in content and advance editorial initiatives.

The CJASN editor reports to the ASN through the ASN Communications Committee.

Letters of interest must be received by **Wednesday, January 27, 2016**. Candidates selected for in-person interviews with the ASN Communications Committee will be interviewed **April 22, 2016** at the ASN office in Washington, DC.

Specific duties include:

1. Defining and updating the aims and scope of the journal.

2. Overseeing peer review, insuring that appropriate and well-defined procedures for timely review are unbiased and faithfully executed.
3. Appointing deputy and associate editors (to be approved by the ASN Communications Committee and Council). The editorial team (deputy and associate editors) should be comprised of ASN members with high stature and respect in the community, and with the technical expertise sufficient to oversee the content of submitted articles. Keeping the team members regularly informed through conference calls and a CJASN Business Meeting at Kidney Week.
4. Setting goals to assure the content in the journal meets the highest standards of excellence and regularly evaluating the journal's performance in this regard.
5. Maintaining, and updating as necessary, the overall editorial policies of the journal.
6. Providing guidance to ASN staff on "look and feel" of CJASN materials, including print and online materials and publications.
7. Responding to correspondence with authors, editors, reviewers and readers regarding peer review and/or manuscript decisions.
8. Recruiting, selecting, and appointing CJASN editorial board members and addressing any performance issues. Attending and speaking at an annual CJASN Editorial Board Luncheon.
9. Adhering to the budget and financial structures set by ASN via its annual budget process. ASN is responsible for managing production, layout, printing, subscriptions, pricing, and funding initiatives for all society publications.
10. Serving as an ex officio member of the ASN Communications Committee.
11. Reporting to the ASN Communications Committee. The committee requires a formal report once a year in advance of its April meeting, and informal updates as needed via regularly scheduled committee conference calls.
12. Addressing issues of scientific misconduct in accord with the journal's scientific misconduct policy (insert url).
13. Working closely with the CJASN's Managing Editor to efficiently and effectively accomplish the above duties.

Application process:

- Interested individuals should submit an application package that includes
 - a curriculum vitae;
 - the names of three references;
 - a succinct letter of interest and qualifications, including addressing how the candidate will accommodate the time demands of editing the journal;
 - a vision statement for the next six years of publication of CJASN. Items of specific interest to the search committee include:
 - an analysis of the current content of CJASN;

- ideas for how the candidate thinks CJASN should address the broad spectrum of disciplines and interests represented by its global readership;
 - the primary aims for the direction of the journal;
 - innovations in presentation of content;
 - ideas for increasing top-tier submissions; and
 - the general make-up and responsibilities of the editorial team (editor-in-chief, deputy editors, and associate editors), and
 - current and complete disclosure information in their ASN membership record
- All information should be submitted by e-mail to Mr. Bob Henkel, ASN Director of Communications, bhenkel@asn-online.org.

Before completing their vision statements, candidates are encouraged to contact:

- Dr. Gary Curhan, CJASN Editor-in-Chief, (gcurhan@cjasn.org) for information about editing CJASN (not a member of the search committee);
 - Dr. Anupam Agarwal, Chair, ASN Communications Committee, (agarwal@uab.edu) for inquiries relative to ASN and its oversight of ASN publications;
 - Ms. Shari Leventhal, CJASN Managing Editor, (sleventhal@asn-online.org) for inquiries about the CJASN peer review process; and
 - Mr. Bob Henkel, ASN Director of Communications (bhenkel@asn-online.org) for general information regarding the business of publishing the journal and for help projecting costs of any major innovations or programmatic changes they wish to propose.
- The search committee members will review all applications and select several individuals for in-person interviews. Those not selected will be notified, and those selected will be invited to interview in person on **April 22, 2016**. Every effort will be made to keep the names of the first-round applicants confidential. The names of those selected for final interviews will be shared with members of the ASN Council.
 - After the final interviews the search committee will convene to determine their final recommendation, and provide that recommendation to the ASN Council for review.
 - The candidates will be notified of the final decision mid-summer, 2016.

The candidate selected will submit to the ASN Communications Committee a list of proposed Deputy and Associate Editors. That team will need to determine its processes and strategy in advance of **January 1, 2017**, when it will begin review of new manuscripts. The current CJASN editorial team will continue to oversee the review of revised manuscripts until March 31, 2017.