



Invitation Only Exhibitor Spotlight Contract

SUPPORTER INFORMATION

Company Preferred Name in Print Materials

Mailing Address

City State Zip Country

PRIMARY CONTACT INFORMATION

Company (If different from Supporter)

Primary Contact Title

Phone Email

PREFERRED TIMESLOT

Wednesday, November 3 Friday, November 5
Thursday, November 4 Saturday, November 6

Mark the box next to your preferred timeslot above. Should your first choice not be available, please list your preferred second choice for timeslot below:

2nd Choice: Date

PAYMENT INFORMATION

Supporter shall pay the Support Fee to ASN within 30 days of the Invoice Date. Invoices will be forwarded within five days upon of a fully executed contract.

Make checks payable to “American Society of Nephrology” and deliver to:

American Society of Nephrology
P.O. Box 890658
Charlotte, NC 28289-0658

ASN Federal Tax ID#52-6078378

ASN accepts payment via check or wire transfer only. ASN does not accept payment via credit card.

ASN CONTACT

Completed applications, as well as any questions, can be submitted to: **Kara Page, ASN VP of Business Development**, kpage@asn-online.org

AUTHORIZED SIGNATURE

I acknowledge that as an authorized representative of the above stated company (SUPPORTER), that SUPPORTER will comply with all details listed in this contract and the corporate support catalog related to the Invitation Only Exhibitor Spotlight. Contracts may only be signed by company representatives, not third-party vendors. SUPPORTER agrees to receive all written and electronic correspondence from ASN in reference to Kidney Week. This application will become a contract upon Supporter’s authorized signature and ASN’s acceptance and counter-signature.

Supporter Signature Printed Name Date

ASN Signature Printed Name Date

Invitation Only Exhibitor Spotlight Contract (ASN Policies)

CANCELLATION POLICY

Once the contract is signed by both parties, the support fee is binding and non-refundable. A full refund will only be issued if the agreement is cancelled by ASN without cause. The support fee is still due to ASN if the supporter decides to cancel the contract after it is fully executed. All Invitation Only Exhibitor Spotlight supporters must exhibit during Kidney Week 2021 in San Diego, CA. If the supporter decides not to exhibit, their Invitation Only Exhibitor Spotlight will be cancelled, and the support fee will not be refunded.

In the event of cancellation of the spotlight due to fire, the elements, strikes, government, regulations, pandemic, or other causes beyond ASN's control and determined at ASN's discretion, ASN will not be held liable for failure to hold the meeting as scheduled and ASN will refund the support fee for the Invitation Only Exhibitor Spotlight if paid in full.

RULES AND REGULATIONS

ASN recognizes that promotional activities encourage a steady flow of traffic to the exhibit booths. It is imperative that exhibitors display professionalism and consideration for their fellow exhibitors; therefore, canvassing or distributing promotional materials outside the exhibitor's rented booth space is not permitted. Exhibitors and supporters may not distribute literature in the convention center, hotels, or any public area without ASN's written approval. In addition, companies may not coordinate promotional or educational items or events directly with the city, county, state, hotels, ASN vendors, or other contractors without ASN's written approval. Noncompliance with these regulations can result in the loss of Kidney Week 2021 priority points by the exhibiting company, the inability to participate in the Society's Corporate Support Program, and/or the ability to exhibit or sponsor items at future meetings.

ETHICAL CODES OF CONDUCT

ASN supports the ethical codes of conduct on interactions with healthcare professionals including, but not limited to, Advanced Medical Technology Association (AdvaMed) Code of Ethics on Interaction with Health Care Professionals; the American Medical Association (AMA) Gifts to Physicians from Industry Ethical Opinion 8.06111; the Pharmaceutical Research and Manufacturers of America (PhRMA) Code on Interactions with Healthcare Professionals; the Council for Medical Specialty Societies (CMSS) Code for Interactions with Companies; the U.S. Food and Drug Administration (FDA); the Office of Inspector General Compliance Program Guidance for Pharmaceutical Manufacturers; and other ethical guidelines and expects all exhibitors at Kidney Week 2021 to be in compliance. All exhibiting companies, regardless of tax status, must demonstrate compliance to these and subsequent ethical codes.

ASN has signed the Council for Medical Specialty Societies (CMSS) Code for Interactions with Companies. Signing this document means that ASN has adopted the CMSS Code to ensure that the Society's interactions with companies will be for the benefit of patients and members and for the improvement of care in nephrology.

ASN Code of Conduct

All supporters, exhibitors, and participants must agree to follow the Code of Conduct for all interactions.

COVID-19 AND PANDEMIC CONSIDERATIONS

By supporting Kidney Week 2021 you understand and agree that the COVID-19 Pandemic is still a consideration and as ASN monitors the situation the society may need to adjust the Kidney Week schedule, number of permitted attendees, posted Health and Safety policies, and/or cancel the live event portion of the meeting. ASN is not liable for any cancellation fees or penalties your group may incur as a result of changes to Kidney Week or full cancellation for any reason.

All registrants must agree to follow ASN's posted Health and Safety Policies. Changes to ASN's Health and Safety policies may occur at any time and will be posted on the ASN website and included in exhibitor newsletters.

Attendee Safety: Event organizers are responsible for ensuring their event is compliant with all legal requirements including but not limited to PPE enforcement, maximum attendance, room capacity, and social distancing guidelines. ASN requires participants to be fully vaccinated or have a COVID test 72 hours prior to attendance at Kidney Week. If your event has participants who are not registered for Kidney Week, it is your organization's responsibility to verify vaccination and/or the presence of a timely COVID test prior to attendance at your event. Please note these policies are subject to change.

Liability: For all Invitation Only Exhibitor Spotlights, the function organizer will take full responsibility for the event/meeting and will hold harmless the American Society of Nephrology, its officers, agents, contractors and employees from any and all liability and costs associated with the spotlight. By completing the contract, ASN is released from any and all liability including cancellation penalties and fees.

